



Partners In Health

Title: Electronic Medical Records Manager
Reports to: Malawi Country Director and Boston EMR Director
Location: Neno, Malawi

Organizational Profile:

Partners In Health is a non-profit corporation based in Boston, Massachusetts, whose mission is to provide a preferential option for the poor in health care. Through service delivery, training, research, and advocacy, PIH works globally to bring the benefits of modern science to those most in need, and to serve as an antidote to despair. PIH currently has programs in Haiti, Peru, Guatemala, Mexico, Russia, Rwanda, Lesotho, Malawi, and Boston.

Job Description Overview:

Partners In Health is looking for a qualified individual to manage the Electronic Medical Records (EMR) program for its Malawi project, leading a diverse team of staff dedicated to improving clinical care and supporting PIH program activities with the EMR. He or she will build capacity within the EMR team, expand to additional sites, design and manage new features, and collaborate at the national level to make PIH's EMR relevant to Malawi. The EMR Manager will also support PIH's Malawi-based IT team and may take on additional duties as the program requires.

Primary Responsibilities:

- Supervise the existing EMR implementation in Malawi and guide expansion to additional sites
- Manage PIH's Malawi EMR team, including recruiting and training of new staff
- Mentor Malawian staff to assume roles of increasing responsibility and autonomy over time
- Collaborate with the Malawi Ministry of Health (MOH) and other Malawi-based organizations at a national level on developing standards for EMR systems in Malawi
- Work closely with PIH staff in Malawi and Boston, and the MOH, to design new EMR features
- Improve standards for data quality and EMR workflows and processes
- Ensure that output from the EMR program matches expectations set by the team
- Support PIH's Malawi-based IT team in managing network and computer systems
- Oversee PIH's budget for EMR and IT activities in Malawi

Qualifications:

- Excellent management, organizational and communication skills
- Bachelor's degree in Computer Science or another relevant field, Master's Degree preferred
- Knowledge and experience in the following areas:
 - Web application development in Java and/or Ruby on Rails
 - MySQL server and Linux server administration
 - Network administration
 - Experience with GIS, and statistical software packages a plus
- At least two years experience in technical project management
- Comfortable living in a rural area with ability to take initiative and work with minimal direction
- Minimum two year commitment
- Position begins early January 2010; ability to relocate to Malawi at that time required
- Exposure to issues relevant to public health and international development
- Willingness to take on additional work outside of the job description as required by PIH
- A commitment to social justice

To apply, please submit a cover letter and resume to hr@pih.org